

Bristol Ladies Union COVID-19 Risk Assessment

Date:	August 23 rd 2020	Description:	Version 1	Review Date:	Ongoing – as per government guidance updates
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Assessor:	Andrew Lawrance	Signature:		Position:	Club Secretary & COVID-Officer	Date:	23 rd August 2020
Checker:	Lucy Cripps	Signature:		Position:	Club CWO	Date:	
Approver:	Justin Ogilvie	Signature:		Position:	Club Chairman	Date:	

Description of assessment	COVID-19 (Coronavirus) Risk Assessment
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Notes	<p>When reading this document please be mindful of the following guidance:</p> <ol style="list-style-type: none"> 1. Government guidance (latest update 17 July 2020): Gov Guidance 2. Latest FA update regarding the resumption of grassroots football on 18 July 2020: FA Guidance
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Identified Hazards	Who may be affected	Risk before control measures	Standard control measures	Additional control measures required	To be actioned by	Completion date	Final Risk
Safeguarding / Consent							
Consent to participate in football related activity	All players	M	All participants (parents/carers where applicable) must provide written consent to be able to participate in football activities. That consent should include confirmation that all participants (parents/carers where applicable) have read all necessary guidance, processes and procedures. All participants (parents/carers where applicable) to complete Player Registration Form at outset of season.	Coaches to complete and keep a register of attendees of every training session / match.	Club Secretary / COVID Officer / Coaches	Player Registration Form and then before each activity.	L
Consent to be photographed / filmed together with content used on social media	All participants	M	All participants (parents/carers where applicable) should provide consent to be photographed/filmed and for it to be used on social media. This consent will be provided via the Initial Player Registration Form.	None	Club Secretary	Player Registration Form at outset of every season	L

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Data Privacy Policy/Notices updated to cover data handling of attendees to aid NHS Test and Trace	All participants	M	Ensure Club adheres to its Data Privacy Policy etc regarding handling of data.	Ensure Club keeps written record of attendees for all football related activities, in particular in order that it is available for use if required for submission to NHS Test and Trace	CWO / Coaches	Ongoing	L
Clear procedures for referring safeguarding concerns and managing allegations against staff	All participants	M	Must have clear and transparent reporting process. Ensure Club adheres to FA Safeguarding Rules and Guidance and all Participants (parents/carers where applicable) are aware of the Club's Safeguarding Reporting Procedure and FA Whistleblowing Procedure.	Ensure Participants (parents/carers where applicable) are aware of the reporting process regarding safeguarding concerns as well as ensuring all are aware of the Club's Child Welfare Officer's contact details.	Coaches	Ongoing	L
Staffing ratios	All participants	M	Ensure all Youth Teams have a Lead Role and Support Role (e.g. at least two FA DBS-checked volunteers). Ensure volunteers are briefed on their roles and responsibilities.	Follow Government COVID-19 and FA Guidance regarding staff ratios if they differ to regular FA guidance (e.g. training pods of 6 non-contact training required 4:2 and 5:1 (if more than one pod))	Coaches	Ongoing	L
Volunteer / Participant Conduct	All participants	M	Ensure all participants (parents/carers where applicable) together with all volunteers complete and sign relevant Codes of Conduct (e.g. FA RESPECT).	Every participant (parent/carer where applicable) will be sent the COVID Guidance document.	CWO / Coaches	Start of Every Season via Player Registration Form and COVID Guidance to be sent separately.	L

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COVID-19 Specific							
Close contact with others causes virus to spread throughout families	All participants	H	<p>Teams can train with up to groups of 30 (coaches included).</p> <p>Each session/match will begin and end with handwashing using alcohol based handwash.</p> <p>Social distancing of 2m (or 1m+) at all times before and after training sessions/matches and during breaks.</p> <p>During warm-ups and cool down participants should adhere to social distancing as above.</p> <p>Management and substitutes should adhere to social distancing as above.</p> <p>There should be regular breaks during Training Sessions/Matches to reduce the risk of transmission.</p> <p>Participants are not to engage with pre- or post-match handshake.</p> <p>Limit amount of time spent in training on in-game scenarios to avoid close proximity and physical contact.</p> <p>Participants are not to spit or chew gum and will be reminded.</p> <p>Participants are to endeavour to not raise their voices or shout in order to limit risk of transmission of droplets.</p> <p>Participants are not to celebrate goals etc in close proximity to others.</p> <p>Participants are to provide their own named water bottles and hand sanitiser.</p>	<p>The coach will brief participants prior to any training session/match to reiterate the importance of adhering to social distancing before, after and during breaks.</p> <p>The coach will remind participants throughout the session/match.</p> <p>If there are incidents of participants purposely breaking the social distancing rule before, after sessions/matches and in breaks; the player will be told to sit out of training/match and parents/carers asked to take them home and ensure full understanding.</p> <p>If there are incidents of participants purposely breaking the rules against spitting and raising voice/shouting; the player will be told to sit out of training/match and parents/carers asked to take them home and ensure full understanding.</p> <p>Any spectators purposely breaking the social distancing rule will be asked to leave.</p> <p>Keep up to date with Government and FA Guidance.</p>	Coaches	During all Football Related Activity Sessions (e.g. training, matches)	M

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			<p>These should be placed where marked out by coach and remain 2m apart from another individual's items.</p> <p>Participants are to arrive at training sessions/matches in clean training/match day clothes.</p> <p>Spectators are to adhere to social distancing rules.</p>				
Transmission of COVID-19 from touching equipment	All participants	H	<p>Equipment used during the session will be minimal to avoid transmission.</p> <p>Any cones or other equipment used will be set out and collected in by the coach removing the need for participants to touch equipment with their hands.</p> <p>All equipment used will be wiped down with disinfectant before and after the training session/match and in breaks (when required) – this includes goalposts and corner flags poles in matches.</p> <p>Club to provide every team with cleaning sanitiser and hand sanitiser for use by coaches.</p> <p>Participants and coach should avoid where practical, picking up the ball.</p> <p>Non-participants should refrain from picking up the ball.</p> <p>If goalkeeping practice or matches are undertaken, the goalkeeper must wear goalkeeper gloves when handling the ball and these should be sanitised before and after sessions/matches, and during breaks.</p> <p>Payments should be made cashless (e.g. payment to referee).</p>	<p>Coach will remind all participants of the need to avoid touching/picking up the ball. Any persistent instances of touching the ball the player(s) will be told to sit out of training/matches and parents asked to take home and ensure full understanding.</p> <p>Keep up to date with Government and FA Guidance.</p>	Coaches	During all Football Related Activity Sessions (e.g. training, matches).	M

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Suspected case of COVID-19 during Training / Matches		H	<p>If anyone becomes unwell with a new, continuous cough or a high temperature, or loss of taste or smell they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance.</p> <p>PPE should be worn by any adult caring for the player while they await collection if a distance of 2 metres cannot be maintained such as an injury.</p> <p>In an emergency call 999 if they are seriously ill or injured or their life is at risk.</p> <p>If a player develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 14 days.</p> <p>Where a player or coach tests negative, they can return to training and the fellow household members can end their self-isolation.</p> <p>Where a player or coach tests positive and social distancing has not been adhered to so that there has been contact (within 2metres for 15mins or more), the rest of the team will be advised to self-isolate for 14 days.</p>	Keep up to date with Government and FA Guidance	Coaches	During all Football Related Activity Sessions (e.g. training, matches).	M
Transmitting or coming into contact with COVID-19 from travel	All participants	H	<p>Participants must not share lifts unless from the same household or in the same 'social bubble'.</p> <p>Participants must comprehensively handwash before and after training.</p>	Keep up to date with Government and FA Guidance.	Parents / Participants	During all Football Related Activity Sessions (e.g. training, matches).	M

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Health & Safety / First Aid							
Transmitting or coming into contact with COVID-19 when administering first aid	All participants	M	Coaches to have suitable PPE (e.g. masks or CPR face shields) in case of need to administer first aid. First aid is to be administered by the participant or parent / carer in first instance with supervision by coach remaining 2m (1m+) unless situation is life-threatening or limb-threatening.	Club to ask all parents/carers of participants aged 12 and under to attend all training sessions/matches (unless express permission is given due to unforeseen circumstances) Coaches will make dynamic risk assessments if there are any injuries weighing up the risk of harm if untreated with the risk of transmitting COVID-19.	Coach / Parents / Participants	During all Football Related Activity Sessions (e.g. training, matches).	L
Emergency Evacuation Procedures	All participants	M	Coaches to ensure they are aware of the Emergency Action Plan of any venue they hire. Coach will make dynamic risk assessments when attending a venue to ascertain best evacuation protocol etc when using a public area..	None	Coaches	During all Football Related Activity Sessions (e.g. training, matches).	L
Other							
Site Boundaries e.g. Public Access, Roads, Location of Facilities, Drop-off points and access to pitches and training areas	All participants	M	Coach to dynamic risk assess but also find out the venue's process and procedures in respect of entering, exiting, if there is a one-way system etc.	Keep up to date with Government and FA Guidance together with Venue's Risk Assessments and Procedures.	Coaches	During all Football Related Activity Sessions (e.g. training, matches).	L

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Access to toilets/changing areas e.g. supervision, handwashing and/or rub washing facilities	All participants	M	Coach to find out from venue if there is any access to toilets, changing rooms etc and any procedures that need to be followed to use them.	Keep up to date with Government and FA Guidance together with Venue's Risk Assessments and Procedures.	Coaches	During all Football Related Activity Sessions (e.g. training, matches).	L